**eCoaching Log System**

**Unit Test Document – Admin Tool**

Change History Log

| Date | Revision | Change Description | Author |
| --- | --- | --- | --- |
| 6/1/2016 | 1.0 | TFS – 1709- Admin Tool setup | Susmitha Palacherla |
| 9/9/2016 | 2.0 | TFS 3441 – Change Functionality in admin tool for inactive employees | Susmitha Palacherla |
| 9/20/2016 | 3.0 | TFS 3877 – Access for Mark Hackman and Scott Potter | Susmitha Palacherla |
| 10/26/2016 | 4.0 | TFS 4353 – Reset Reminder attributes on Reassign | Susmitha Palacherla |
| 03/03/2017 | 5.0 | TFS 5756 - Admin tool access for job code WPPM50 | Susmitha Palacherla |
| 04/11/2017 | 6.0 | TFS 6246 – Admin Tool access for Mark Hackman (job code WPSM13) | Susmitha Palacherla |
| 06/30/2017 | 7.0 | TFS 7152 – Allow for inactivation of Completed logs in Admin Tool | Susmitha Palacherla |
| 09/22/2017 | 8.0 | TFS 8363 - Set up admin tool access for new Program team members | Susmitha Palacherla |
| 01/04/2018 | 9.0 | TFS 7856 – Encryption of sensitive data | Susmitha Palacherla |
| 04/30/2018 | 10.0 | TFS 10823 – Admin Tool access for Scott Potter (job code WPSM12) | Susmitha Palacherla |
| 10/29/2018 | 11.0 | TFS 12473 - Admin Tool access for Mark Hackman (job code WPSM14) | Susmitha Palacherla |
| 04/04/2019 | 12.0 | TFS 13333 – Reporting updates for Quality Now | Susmitha Palacherla |
| 03/16/2020 | 13.0 | TFS 16529 – Support using MaxCorp EmpID as LanIds | Susmitha Palacherla |
| 8/3/2020 | 14.0 | TFS 17716 - Removed company specific references | Susmitha Palacherla |
| 10/29/2021 | 15.0 | TFS 23378 - Virtual East Manager access in ECL Admin tool | Susmitha Palacherla |

Contents

[1. Admin Tool – Setup 3](#_Toc86652901)

[2. Admin Tool – Manage Employee Logs 7](#_Toc86652902)

[3. Admin Tool – Reporting 9](#_Toc86652903)

[4. Admin Tool – Users 11](#_Toc86652904)

## Admin Tool – Setup

#### Project Name: CCO eCoaching

#### Test Case identifier: ATS

| Item | Description |
| --- | --- |
| Change Type | Change Request |
| Change Description | Setup admin tool to grant the necessary level of access and entitlements |
| Test Environment | eCoaching\_Dev database on UVAADADSQL50CCO  [eCL Admin - eCL Admin](https://uvaadadweb50cco.ad.local/ecl_admin_dev/) |
| Notes |  |

| TEST# | ACTION | | EXPECTED RESULTS | | | Tested | Pass/Fail | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| ATS-1.1 | Run Employee load  Check contents of AT\_User Table | | Termed Users should have corresponding AT\_User table record Inactivated | | | Y | Pass | |
| ATS-1.2 | Run Employee load  Check contents of AT\_User Table | | Users that no longer have an Admin tool allowed job code (Job Code Not in AT\_Role\_Access) should have corresponding AT\_User table record Inactivated | | | Y | Pass | |
| ATS-1.3 | Run Employee load  Check contents of AT\_User\_Role\_Link Table | | Role links are deleted | | | Y | Pass | |
| ATS-1.4 | Run Employee load  Check contents of AT\_User Table | | Active Users should have corresponding AT\_User table record Reactivated | | | Y | Pass | |
| ATS-1.5 | Run Employee load  Check contents of AT\_User Table | | Users that have an Admin tool allowed job code (Job Code in AT\_Role\_Access) should have corresponding AT\_User table record Reactivated | | | Y | Pass | |
| ATS-1.6 | Run Employee load  Check contents of AT\_User\_Role\_Link Table | | Role links are added | | | Y | Pass | |
| ATS-1.7 | Run Employee load  Check contents of AT\_User Table | | New Users should have corresponding AT\_User table record Added | | | Y | Pass | |
| ATS-1.8 | Run Employee load  Check contents of AT\_User\_Role\_Link Table | | Role links are added for users newly added to AT\_User Table | | | Y | Pass | |
| Susmitha Palacherla | |  | 4/27/2016 | | |
| Initial Tester | |  | Initial Date Completed | | |
| Susmitha Palacherla | |  | 03/10/2020 | | |
| Last Tester | |  | Last Tested On | | |

## Admin Tool – Manage Employee Logs

#### Project Name: CCO eCoaching

#### Test Case identifier: ATM

| Item | Description |
| --- | --- |
| Change Type | Change Request |
| Change Description | Setup admin tool to grant the necessary level of access and entitlements |
| Test Environment | eCoaching\_Dev database on UVAADADSQL50CCO  [eCL Admin - eCL Admin](https://uvaadadweb50cco.ad.local/ecl_admin_dev/) |
| Notes |  |

| TEST# | ACTION | EXPECTED RESULTS | Tested | Pass/Fail |
| --- | --- | --- | --- | --- |
|  | Inactivate Coaching Log(s) |  |  |  |
| ATM-1.1.1 | Inactivate a coaching Log(s) from Backend  Check status of log in Coaching Log Table | Status ID should be updated to 2 | Y | Pass |
| ATM-1.1.2 | Check the contents of the Coaching\_Inactivate\_Reactivate\_Audit Table | Logs Inactivated in ATM-1.1 should have an Audit record present with required Details including Last Known Status of Log prior to Inactivation | Y | Pass |
|  | Navigate to [eCL Admin - eCL Admin](https://uvaadadweb50cco.ad.local/ecl_admin_dev/)  Manage Employee Logs  Inactivate Employee Logs |  |  | Pass |
| ATM-1.1.3 | Verify values in Employee Level | Admin Users should see all 5 Modules  Users belonging to specific Module will see their specific Module | Y | Pass |
| ATM-1.1.4 | Verify values under Employees | Admin Users should see all users  Sups and Mgrs should only see employees from their site | Y | Pass |
| ATM-1.1.5 | Select Coaching  Select an Employee level  Select an Employee | All Coaching Logs not Completed or Inactive for selected Employee need to displayed | Y | Pass |
| ATM-1.1.6 | Select a Log to Inactivate and Click Inactivate | Should have Reasons related to Coaching Inactivation in Reason dropdown | Y | Pass |
|  |  |  |  |  |
|  | Inactivate Warning Log(s) |  |  |  |
| ATM-1.2.1 | Inactivate a Warning Log(s) from Backend  Check status of log in Warning Log Table | Status ID should be updated to 2 | Y | Pass |
| ATM-1.2.2 | Check the contents of the Warning\_Inactivate\_Reactivate\_Audit Table | Logs Inactivated in ATM-1.1 should have an Audit record present with required Details including Last Known Status of Log prior to Inactivation | Y | Pass |
|  | Navigate to [eCL Admin - eCL Admin](https://uvaadadweb50cco.ad.local/ecl_admin_dev/)  Manage Employee Logs  Inactivate Employee Logs |  |  | Pass |
| ATM-1.2.3 | Verify values in Employee Level | Admin Users should see all 5 Modules  Users belonging to specific Module will see their specific Module | Y | Pass |
| ATM-1.2.4 | Verify values under Employees | Admin Users should see all users  Sups and Mgrs should only see employees from their site | Y | Pass |
| ATM-1.2.5 | Select Warning  Select an Employee level  Select an Employee | All Warning Logs not Completed or Inactive for selected Employee need to displayed | Y | Pass |
| ATM-1.2.6 | Select a Log to Inactivate and Click Inactivate | Should have Reasons related to Warning Inactivation in Reason dropdown | Y | Pass |
|  |  |  |  | Pass |
|  | Reactivate Coaching Log(s) |  |  | Pass |
| ATM-2.1.1 | Reactivate a coaching Log(s) from Backend  Check status of log in Coaching Log Table | Status ID should be last Known Status from Inactivation Audit Table | Y | Pass |
| ATM-2.1.2 | Check the contents of the Coaching\_Reactivate\_Reactivate\_Audit Table | Logs Reactivated in ATM-2.1.1 should have an Audit record present with required Details and StatusID 2 | Y | Pass |
| ATM-2.1.3 | Navigate to [eCL Admin - eCL Admin](https://uvaadadweb50cco.ad.local/ecl_admin_dev/)  As an admin user  Manage Employee Logs | Reactivate Employee Logs option is available | Y | Pass |
| ATM-2.1.4 | Navigate to [eCL Admin - eCL Admin](https://uvaadadweb50cco.ad.local/ecl_admin_dev/)  As an non-admin user (ops)  Manage Employee Logs | Reactivate Employee Logs option is not available | Y | Pass |
|  |  |  |  |  |
|  | Reassign Coaching Log(s) |  |  | Pass |
| ATM-3.1.1 | Reassign a coaching Log(s) from Backend  Check status of log in Coaching Log Table | ReassignedToID, ReassignDate and ReassignCount should be updated in Coaching Log Table. | Y | Pass |
| ATM-3.1.2 | Check the contents of the Coaching\_Reassign\_Reassign\_Audit Table | Logs Reassignd in ATM-3.1.1 should have an Audit record present with required Details | Y | Pass |
| ATM-3.1.3 | Navigate to [eCL Admin - eCL Admin](https://uvaadadweb50cco.ad.local/ecl_admin_dev/)  Manage Employee Logs  Reassign Employee logs | Should see 3 drop downs for Employee level, Status and Pending Reviewer. All sups at manager site or those reporting directly to a manager are available to choose from | Y | Pass |
| ATM-3.1.4 | Select an Employee Level  Status  And the Pending Reviewer | A list of logs in the module and status selected that are pending at the selected Reviewer are displayed | Y | Pass |
| ATM-3.1.4 | Reassign Coaching Log(s) by selecting one or more logs and picking a Reason | In Reassign to Drop Down list of Reviewers that are at the same site as logged in user or for Managers any employees reporting to them are available to choose from | Y | Pass |

|  |  |  |
| --- | --- | --- |
| Susmitha Palacherla |  | 4/27/2016 |
| Initial Tester |  | Initial Date Completed |
| Susmitha Palacherla |  | 11/1/2021 |
| Last Tester |  | Last Tested On |

## Admin Tool – Reporting

#### Project Name: CCO eWarning

#### Test Case identifier: ATR

| Item | Description |
| --- | --- |
| Change Type | Change Request |
| Change Description | Setup admin tool to grant the necessary level of access and entitlements |
| Test Environment | eWarning\_Dev database on UVAADADSQL50CCO  [eCL Admin - eCL Admin](https://uvaadadweb50cco.ad.local/ecl_admin_dev/) |
| Notes |  |

| TEST# | ACTION | EXPECTED RESULTS | Tested | Pass/Fail |
| --- | --- | --- | --- | --- |
|  |  |  |  |  |
|  | Non QN Coaching Summary Report |  |  |  |
| ATR-1.1 | Execute Stored procedure sp\_rptCoachingSummary in database with required parameters | Result set for selected Module, Status, Site, Employee, Coaching Reason, sub Coaching Reason and Submitted Date Range should be returned. | Y | Pass |
| ATR-1.2 | Repeat ATR-1.1 for different combinations | Result set for selected Module, Status, Site, employee, Coaching Reason, sub Coaching Reason and Submitted Date Range should be returned. | Y | Pass |
|  |  |  |  |  |
|  | QN Coaching Summary Report |  |  |  |
| ATR-2.1 | Execute Stored procedure sp\_rptQNCoachingSummary in database with required parameters | Result set for selected Module, Status, Site, employee, Coaching Reason, sub Coaching Reason and Submitted Date Range should be returned. | Y | Pass |
| ATR-2.2 | Repeat ATR-2.1 for different combinations | Result set for selected Module, Status, Site, employee, Coaching Reason, Sub Coaching Reason and Submitted Date Range should be returned. | Y | Pass |
|  |  |  |  |  |
|  | Warning Summary Report |  |  |  |
| ATR-3.1 | Execute Stored procedure sp\_rptWarningSummary in database with required parameters | Result set for selected Module, Status, Site, employee, Warning Reason, Warning SubReason and Submitted Date Range should be returned. | Y | Pass |
| ATR-3.2 | Repeat ATR-3.1 for different combinations | Result set for selected Module, Status, Site, employee, Warning Reason, Warning SubReason and Submitted Date Range should be returned. | Y | Pass |
|  |  |  |  |  |
|  | Hierarchy Summary Report |  |  |  |
| ATR-4.1 | Execute Stored procedure sp\_rptHierarchySummary in database with required parameters | Result set for selected Site and Employee(s) is returned. | Y | Pass |
| ATR-4.2 | Repeat ATR-4.1 for different combinations | Result set for selected Site and Employee(s) is returned. | Y | Pass |
|  |  |  |  |  |
|  | Admin Activity Summary Report |  |  |  |
| ATR-5.1 | Execute Stored procedure sp\_rptAdminActivitySummary in database with required parameters | Result set for Admin Activity for Coaching or Warning, Type of Action (Inactivation, Reactivation, Reassignment) and given date range is returned. | Y | Pass |
| ATR-5.2 | Repeat ATR-5.1 for different combinations | Result set for Admin Activity for Coaching or Warning, Type of Action (Inactivation, Reactivation, Reassignment) and given date range is returned. | Y | Pass |

|  |  |  |
| --- | --- | --- |
| Susmitha Palacherla |  | 4/27/2016 |
| Initial Tester |  | Initial Date Completed |
| Susmitha Palacherla |  | 09/15/2021 |
| Last Tester |  | Last Tested On |

## Admin Tool – Users

#### Project Name: CCO eWarning

#### Test Case identifier: ATU

| Item | Description |
| --- | --- |
| Change Type | Change Request |
| Change Description | Setup admin tool to grant the necessary level of access and entitlements |
| Test Environment | eWarning\_Dev database on UVAADADSQL50CCO  [eCL Admin - eCL Admin](https://uvaadadweb50cco.ad.local/ecl_admin_dev/) |
| Notes |  |

| TEST# | ACTION | EXPECTED RESULTS | Tested | Pass/Fail |
| --- | --- | --- | --- | --- |
| ATU-1.1 | Execute Stored procedure sp\_HistoricalDashboardAclInsert  Providing a user lanid, name, and Role for a user that does not have an Active ACL record | A record is inserted in Historical\_Dashboard\_ACL table | Y | Pass |
| ATU-1.2 | Execute Stored procedure sp\_HistoricalDashboardAclInsert  Providing a user lanid, name, and Role for a user that has an Inactive ACL record | Existing record is Reactivated and the Role assigned | Y | Pass |
| ATU-1.3 | Execute stored procedure sp\_UpdateHistorical\_Dashboard\_ACL\_EndDate passing in RowID and an end Date | Corresponding record is updated and an end date is set | Y | Pass |
| ATU-1.4 | Execute stored procedure sp\_UpdateHistorical\_Dashboard\_ACL\_Role passing in RowID and an end Date | Corresponding record is Updated with new role | Y | Pass |
| ATU-1.5 |  |  |  |  |

|  |  |  |
| --- | --- | --- |
| Susmitha Palacherla |  | 4/27/2016 |
| Initial Tester |  | Initial Date Completed |
| Susmitha Palacherla |  | 10/23/2017 |
| Last Tester |  | Last Tested On |